

**HACIENDA CARMEL COMMUNITY ASSOCIATION**  
**MINUTES OF ARCHITECTURAL REVIEW COMMITTEE MEETING**  
**Egon Durr Board Room**  
**Wednesday, June 11<sup>th</sup>, 2025**

**DRAFT**

**COMMITTEE MEMBERS PRESENT:**

Connie Winners, Committee Chair  
Ken Rothstein, Board Liaison  
Karen Jeffries, Committee Member  
Flossie Stowell, Committee Member  
Rochelle Blank-Zimmer, Committee Member  
David Mills, Alternate Committee Member  
Catherine Robinette, Recording Secretary

**ABSENT:**

Sam Parsons, Committee Member

**1. CALL TO ORDER:**

Ms. Winners called the meeting to order at 9:30am.

**2. APPROVAL OF MINUTES**

The committee considered the minutes of the April 9<sup>th</sup>, 2025 meeting. Mr. Rothstein made a motion to approve the minutes. Ms. Stowell seconded the motion which carried unanimously.

**3. CORRESPONDENCE**

None

**4. MANAGER'S REPORT**

Ms. Catherine Robinette reported on the Juniper and tree removal for fire mitigation that is taking place on campus.

**5. BOARD LIAISON REPORT**

Mr. Rothstein talked about how FRAM has been disbanded, and he believes some of their duties could come to ARC. He also would like to see any gas meters that are covered at units to be vented properly.

**6. MEMBER REQUESTS FOR CHANGE OR ADDITION TO UNIT**

None

**7. UNFINISHED BUSINESS**

- (a) New tops for lamp post lights. The committee walked to Casa Central to look at the two sample lamp post tops by the flagpole. The committee discussed the two samples and decided they would like to see more samples.
- (b) Self-service Mailboxes in Casa Central. The committee talked about placement, size and color, and would like to see pictures of the mailboxes. Ms. Robinette will do a presentation on the large screen TV of different kinds of mailboxes at the next ARC meeting.
- (c) Pool Deck refurbishment. After a short discussion the Committee asked Mr. Rothstein and Ms. Robinette to gather more information such as material, cost, and maintenance on pool deck surfaces and bring it to the next ARC Meeting.

## **8. NEW BUSINESS**

- (a) CC&Rs #7 & #9, Ground rules and Reserve Fund. Ms. Winners gave a short tutorial regarding these documents, and asked the committee members to read up on all of them to be properly informed.
- (b) Laundry room paint color. The committee members would like samples of the beige colors from the Lobby to look at for the laundry rooms.
- (c) Shield for car lights at unit #300. After a short discussion, Ms. Zimmer made a motion to place a temporary shield in front of unit #300 to block the car lights at night. Ms. Jefferies seconded the motion, which carried unanimously.

## **9. MEMBER COMMENTS:**

None

## **10. ADJOURNMENT**

The meeting adjourned at 11:25am. The next meeting is scheduled for Wednesday, July 9<sup>th</sup> at 9:30 am in the Durr Room.