HACIENDA CARMEL COMMUNITY ASSOCIATION
ARCHITECTURAL REVIEW COMMITTEE MEETING MINUTES
Wednesday, October 14, 2026, Egon Durr Board Room
DRAFT

COMMITTEE MEMBERS PRESENT:

Karen Jeffries, Chair
Joanne Sarrica
Sue Ringler
Lynn Knoop
Linda Mullay
Maureen Sellars, Alternate
Sara Harnish, Board Liaison
Catherine Robinette, Business Supervisor

ABSENT
None

CALL TO ORDER
The chair called the meeting to order at 10:03 a.m.

APPROVAL OF MINUTES
The committee considered the minutes of Sept 9, 2026 meeting. Ms. Mullally made a motion to approve the minutes. Ms. Knoop seconded the motion, which carried unanimously

CORRESPONDENCE
None

BUSINESS SUPERVISOR REPORT
Ms. Robinette reported on storm prep, which included trees and gutters.

BOARD LIAISON REPORT
None

MEMBER REQUESTS FOR CHANGE OR ADDITION TO UNIT

- **Unit #50 –** Owner requests approval of the following (variance): Install Air conditioning/ Heating condenser for heat pump unit on the outside of her unit in common area. After a short discussion the Committee decided that they need more information such a specs. Sent request back to owner.

- **Unit #122 –** Owner requests approval of the following: Replace existing single pane windows and sliding door with dual pane windows and door in the style and color of the HOA ARC guidelines. Ms. Mullally made a motion to approve the request. Ms. Knoop seconded the motion which carried unanimously.

- **Unit #153 –** Owner requests approval of the following: (1) Tear out concrete on patio and replace with new concrete, slope away from foundation must be maintained. (ARC recommends pavers for drainage)
  (2) Replace existing windows with new dual pane windows and slider on patio.
  (4) Remove pony wall between kitchen and living room. (5) Replace bathtub.
  (6) Enclose bedroom wall (1 bedroom) Ms. Mullally made a motion to approve requests 1,2,4,5 and 6. Ms. Knoop seconded the motion which carried unanimously.

UNFINISHED BUSINESS
None

NEW BUSINESS
None

MEMBER'S COMMENTS
Member talked about drainage and dirt on sidewalks by her unit when it rains.

ADJOURNMENT
Meeting was adjourned at 10:58 a.m. The next meeting is scheduled for Wednesday, Nov 11, 2026, at 10:00 a.m. in the Durr Room.